

Whitley Co. Board Of Education
Maintenance Dept.
191 Boulevard of Champions
Williamsburg, Ky. 40769
Phone: (606) 549-1796 Fax: (606) 549-0609

Carl Paul, Supervisor

Sandra Haun, Secretary

MAINTENANCE WORK REQUEST

SCHOOL / BUILDING _____

DATE REQUESTED: _____ TIME: _____

REQUESTED By: _____
(PRINCIPAL'S SIGNATURE)

(PLEASE CHECK ONE LINE BELOW) PLEASE PUT ALL ELECTRICAL ITEMS ON ONE PAGE, PLUMBING ON ONE PAGE, DOORS ON ONE PAGE, HVAC ON ONE PAGE, MISC. ON ONE PAGE.

ELECTRICAL ___ PLUMBING ___ DOORS ___ HVAC ___ MISC. ___

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____

REPAIRS MADE: _____

DATE COMPLETED: _____ BY: _____

JOB APPROVED BY: _____
(PRINCIPAL'S SIGNATURE)